

Information Guide for Funding of German-Israeli Youth and Professionals Exchange Programs



The extracurricular youth exchange between Germany and Israel is subsidized by the German Federal Ministry for Family Affairs, Senior Citizens, Women and Youth. These funds are administrated and distributed by ConAct. In addition to that the responsible departments of the German Federal States partly give financial support to activities of German-Israeli Youth Exchange.

The "Shared Regulations" (Gemeinsame Bestimmungen für die Förderung und Durchführung des Deutsch-Israelischen Jugendaustausches/ **ההנחיות המשותפות לביצועם וקידום של חילופי נוער וצעירים ישראל-גרמניה**) describe the core aims and key topics of German-Israeli youth exchange projects and give recommendations for the educational conception of German-Israeli encounters. They form the criteria for judging applications and for distributing the funds. The regulations have been renewed by the "Mixed Commission for German-Israeli Youth Exchange" lastly in November 2010 and are available at ConAct, at the Israel Youth Exchange Authority and online at www.ConAct-org.de

The so called Mixed Commission on German-Israeli Youth Exchange is appointed by the responsible ministries of both states and is composed of 8–10 representatives and professionals from the field of youth work and youth exchange in Israel and Germany. The commission debates key aspects of German-Israeli youth policies. Beyond that the commission evaluates new developments in German-Israeli Youth Exchange, considers the submitted applications and recommends eligible youth encounters for funding.

The bilateral special funds are available for encounters

- of *extracurricular* youth exchange (non-formal education) and
- exchange of professionals in the field of *extracurricular* child and youth welfare.

The subsidy for both kinds of exchange projects has to be applied for at ConAct – Coordination Centre German-Israeli Youth Exchange.

Application Process

According to the federal system in Germany administrative ways are complex. That is why German organizations submit their applications for funding not directly to ConAct but to different central agencies like state offices and umbrella organizations. In the same way the funds of ConAct are not given directly to the organization but to the central offices.

Please note: The federal system in Germany – as described before – includes delegating of administrative decisions to the central agencies and representative state offices. This means that not all exchange projects receive exactly the same amount of funding. That is, why a good communication between the German and the Israeli project partner is a precondition for a successful cooperation. Both partners need to work on their concrete program,

including questions of budget and financing. The German partner should inform his Israeli partner about the envisioned amount of subsidy for the flight tickets to come to Germany.

Parallel to the application on the German side the Israeli partner organizations have to submit their applications to the **Israel Youth Exchange Authority**.

Please note: Usually, only programs with applications submitted to both responsible agencies in both countries are included in the funding.

Schedule of Application

August/September:

German organizations submit their application for the projects for the following year to their responsible central agency. The application has to include information about the Israeli partner and a description of the planned program.

October 1st:

After checking all applications the central agencies transfer one combined application to ConAct.

October:

Israeli organizations submit their application to the Israel Youth Exchange Authority. The application has to include information about their German partner. Deadline for application is the week after Sukkoth, usually the Middle of October.

November/December:

During its meeting the *Mixed Commission for German-Israeli Youth Exchange* decides which of the submitted projects will be recommended for funding.

January/February:

ConAct provides the central agencies with the list of projects considered for funding. The central agencies inform the German organizations about the announced amount of subsidy. The Israel Youth Exchange Authority informs the Israeli organizations if their projects are recommended for funding by the Mixed Commission.

Payment of flight cost subsidy – Information note on submission of flight cost bills

The payment of the flight cost subsidy according to the current formalities in German-Israel youth exchange is bound to the presentation of a meaningful and checkable bill in German or English language that has to include the following information:

- the travel agency's or airline's address
- the recipient's address
- invoice number

- date of invoice
- invoice amount
- period of travel
- the participant's names – or at least the number of participants

We ask for your attention.

Please note: If the mentioned information details are not to be found on the bill, the subsidy for flight costs cannot be granted.

Contact Information

ConAct – Coordination Centre German-Israeli Youth Exchange

Altes Rathaus – Markt 26
06886 Lutherstadt Wittenberg
Tel.: +49 3491 4202-60
Fax: +49 3491 4202-70
E-Mail: info@conact-org.de
Website: www.conact-org.de

Israel Youth Exchange Authority

11 Asparagus St.
Tel-Aviv 67949
Tel.: +972 3 6969390
Fax: +972 3 6969382
E-Mail: ariella@youthex.co.il